

Finance, Planning and Economic Development Policy and Scrutiny Committee Work Programme 2023/24

ROUND 1 7th June 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Pop-Up Programme	To receive an overview of the success of the first two stages of the programme that have now been completed. As well as a look at the third phase which is set to commence.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Responsible Procurement Strategy	To consider the responsible procurement strategy following its launch in April 2023, reviewing the plans for its implementation over the medium to longer term and understand and how it feeds into the Fairer Westminster Delivery Plan.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 2 20th July 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing

Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Discussion Item – Budget Scrutiny Task Group	To review the impact of the Budget Scrutiny Task Group in February 2023 and how this can be improved.	Discussion piece led by Cllr Paul Fisher – Chair of the Budget Scrutiny Task Group
Participatory Budgeting	To review proposals to adopt participatory budgeting and involving communities in decision making on how money is spent.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Business Improvement Districts - BIDs	To receive an overview of BIDs in Westminster. To better understand how they work, their processes and how the Council interacts with them. As part of this, the Committee will also receive a case-study of a joint working scheme with a BID, in order to review how, if at all, the Council can better work with the BIDs.	Cllr Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 3 26th September 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources

Oxford Street Programme	To review the Oxford Street Programme and proposals for its future following publication of the business case and further information on the Programme's costs.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Bernie Flaherty, Deputy Chief Executive Westminster City Council
London Living Wage and Third-Party Contracts	To review the progress made in implementing the Council becoming a Living Wage accredited organisation in respect of its employees and suppliers and the impacts arising from this.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 4 12th December 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Lessons learnt from insourcing	To review lessons learnt from insourcing, using contact centres as a case study, twelve months on from them being brought back in-house.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Economic Development Plan	To review proposals for the Economic Development Plan.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 5 4th March 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Place-Shaping Schemes	To review place-shaping schemes of note in Westminster.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Planning Policy Changes and City Plan Review	To review proposed changes to planning policy and how this ties in with the City Plan review.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director for Growth, Planning and Housing
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 6 2nd May 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing

Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Westminster Employment Services	To review the outputs of the Westminster employment services.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Corporate Property Portfolio	To receive a report on the Corporate Property Portfolio with regards either the operational estate or the commercial investment property portfolio.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

Unallocated Items

(N.B these will be considered as substitutes, should the situation merit it. They can also be used for consideration by the Committee, though other options not listed may also be presented or considered):

Westminster Works 2024	To review the Westminster Works Programme.
IT disaggregation	To review the ongoing process of disaggregation of IT services from shared-service and review the costs/savings realised.
Planning Obligations and Affordable Housing SPD	To review planning obligations and the affordable housing SPD before the decision is taken in July 2023.
Council Tax Collection	To review the Westminster's rate of council tax collection, what efforts are in place to improve it and to support vulnerable residents.
Understanding major planning applications fall is being addressed – efficiency savings	To review the Council's efforts in attracting appropriate infrastructure investment in the form of major planning applications following a lull in the volume of applications.
Preserving world heritage status	To review the Council's efforts to sustain Westminster's world heritage status.
Review of Westminster Investment Service	To review the Westminster Investment Service.
Evening and Night-Time Economy	To review the Council's work on facilitating Westminster's night-time economy whilst ensuring safety and respect to both visitors and residents.